



EAST WEST UNIVERSITY

Permanent Sanad Holder

Vacancy Announcement

East West University, a leading private university of the country and an equal opportunity employer, invites applications for the following positions:

1. Assistant Librarian (01)

Qualification: The applicant should have MA/MSS with BA/BSS (Hons.) in Information Science and Library Management from any reputed university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all examinations, IT skills, knowledge of modern library software and MARC 21, good command in English, strong interpersonal relationship skills, available for shifting/roaster duty and flexible to work in variety of situations. Candidates with publications, professional membership will be preferred.

Experience: 04 (four) years experience in library management in any reputed academic or special library.

Age: Maximum 35 years as on 9 November 2016 (work experience may be relaxed in case of advanced IT knowledge).

2. Library Circulation Officer (01)

Qualification: The applicant should have MA/MSS with BA/BSS (Hons.) in Information Science and Library Management from any reputed university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all examinations, IT skills, knowledge of modern library software and MARC21, good command in English, strong interpersonal relationship skills, available for shifting/roaster duty and flexible to work in variety of situations. Candidates with professional membership will be preferred.

Age: Maximum 32 years as on 9 November 2016.

3. Assistant Procurement Officer (01)

Qualification: Minimum Master Degree in commerce Background with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all examinations.

Experience: Will be preferred but not essential.

Age: Maximum 32 years as on 9 November 2016

4. Lab Officer (GEB Lab)-01

Qualification: The candidate should have a B.Sc. and/or M.Sc. degree in Genetic Engineering & Biotechnology, Microbiology, Biochemistry, Zoology, Botany and related subjects with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all academic examinations. S/he must have hands on experience in agarose/acrylamide gel electrophoresis, DNA/RNA extraction, cell culture, aseptic technique and basic laboratory equipments operation, and be familiar with polymerase chain reaction, protein expression and purification. Knowledge on tissue culture, genetic engineering techniques, laboratory safety, maintenance of hazardous chemicals and wastes will be considered as additional qualification.

Experience: Minimum 01 (one) year practical experience in the relevant field.

Age: Maximum 32 years as on 9 November 2016. Experience and age limit may be relaxed in case of exceptionally qualified candidates.

- Internal candidates fulfilling the promotion criteria may also apply for the next higher position.
- Salary & benefits commensurate with qualification & experience.
- Only shortlisted candidates will be invited for tests/interview.

Please apply with CV reflecting academic results, attested copies of academic and experience certificates and two recent passport size photographs to the **Chief of HR & Logistics(In-Charge), East West University, A/2, Jahurul Islam Avenue, Jahurul Islam City, Aftabnagar, Dhaka-1212**, or apply through www.chakri.com or www.ewubd.edu or e-mail to ewuhr@ewubd.edu

Application Deadline: 9 November 2016