Vacancy Announcement

East West University, a leading private university, and an equal opportunity employer invites applications for the following administrative positions:

1. Assistant Engineer (Civil)

No. of required candidate: 01

Qualification: B.Sc. in Civil Engineering from any recognized university with CGPA-2.5 out of 4 or 3 out of 5 in the academic examinations. Knowledge in Computer applications particularly, AUTO CAD, MS Office & Excel are required. Should have practical experience in construction and supervision of civil works.

Experience: Minimum 03 (three) years' experience in construction and supervision of civil works, estimating and bill preparing of civil works.

Age: Maximum 35 years.

2. Lab Officer (Civil Engineering Lab)

No. of required candidate: 03

Qualification: Bachelor of Science in Civil Engineering from any recognized university with minimum CGPA-2.5 out of 4 or 3 out of 5 in the academic examinations. Candidates should also have proficiency in MS Office and other relevant software that is used in the operation and maintenance of laboratory instruments.

Experience: Experience in the relevant field will be an added advantage.

Age: Maximum 30 years.

3. Lab Officers (Computer Science & Engineering Department)

(a) Lab Officer (Big Data Analytics Lab & Cyber Security Lab)

No. of required candidate: 1

Qualifications:

The ideal candidate must possess at least a Bachelor's Degree in Computer Science and Engineering (CSE) from a recognized university.

Experience: Preferred qualifications include a minimum of 2 years of practical experience in the maintenance of hardware, software, and networking.

Age: Maximum 30 years.

(b) Lab Officer (Digital Systems Lab)

No. of required candidate: 1

The ideal candidate must possess at least a Bachelor's Degree in Computer Science and Engineering (CSE) or Electrical and Electronic Engineering (EEE) from a recognized university.

Experience: Preferred qualifications include a minimum of 2 years of practical experience in the maintenance of hardware, software, and networking.

Age: Maximum 30 years.

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4. Lab Officer (Chemistry Lab)

No. of required candidate: 1

Qualification: M.Sc. in Chemistry from any recognized university with minimum CGPA-2.5 out of 4 or 3 out of 5 in the academic examinations. Candidate should also have proficiency in MS Office and other relevant software that are used in the operation and maintenance of laboratory instruments.

Experience: Experience in the relevant field will be an added advantage.

Age: Maximum 30 years.

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5. Departmental Officer

No. of required candidate: 1

Qualifications: Master's degree in any discipline from a reputable University. At least 2nd Division/Class/CGPA-3.00 out of 5.00 or 2.50 out of 4.00 in all the examinations. Must have good drafting skill in both English and Bengali. Computer skill in office application package, data management/processing and Internet is essential with minimum typing speed in English-30 wpm and in Bangla-20 wpm. He/she should possess good command in English, strong interpersonal relationship skills and flexible to work in a variety of situations.

Experience: 01-02 year(s) of practical experience in any private university will be given preference.

Age: Maximum 35 years.

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6. Electrician

No. of required candidate: 1

Qualification: SSC with 02 years Electrical Trade Course Certification. ABC License holder will be preferred.

Experience: Minimum 02 (two) years of practical experience as an Electrician in a large building/industry/Hotel/Hospital or any reputed organization.

Age Limit: Maximum 30 years.

Salary and benefits commensurate with qualification and experience.
Only short-listed candidates will be invited for the next selection process.

Please apply through East West University website link **jobs.ewubd.edu** or to the Chief of HR & Logistics, East West University, Plot: A/2, Jahurul Islam Avenue, Jahurul Islam City, Aftabnagar, Dhaka-1212.

Application Deadline: 31 December 2023