



EAST WEST UNIVERSITY
PROGOTI FOUNDATION FOR EDUCATION AND DEVELOPMENT
PERMANENT SANAD HOLDER
A/2 Jahurul Islam City, Aftabnagar, Dhaka-1212, Bangladesh

Vacancy Announcement

East West University, a leading private university, and an equal opportunity employer invites applications for the following administrative positions:

1. Accounts Officer

No. of required candidate: 01

Qualification: Candidate should have MBA/M.Com. in Accounting or Finance from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in the examinations. CA (Certificate) or CMA (Partly qualified) will be given preference. Good verbal & written communication skill in English & Bangla, proficiency in Microsoft Office specially in excel.

Experience: Minimum 03 years' practical experience in any private/public university or a company. Working knowledge in accounting software will be given preference.

Age Limit: Maximum 35 years.

2. Programmer

No. of required candidate: 01

Requirements: Bachelor's or Master's degree in Computer Science/Software Engineering or a related field from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations.

Strong knowledge and experience in front-end and back-end technologies such as Net (Net Core, MVC 5), HTML, CSS, Angular JS etc.

Sound knowledge on React.JS, Node.JS, Type Script, Angular, MongoDB, AI Assisted Coding etc. will be preferred.

Familiarity with cloud platforms such as Azure and AWS will be an asset.

Experience: At least 05 (five) years of experience in full-stack software development. Experience in database management systems such as MS SQL Server, MySQL etc.

Age Limit: Maximum 40 years.

3. Lab Officer (Physics Lab)

No. of required candidate: 01

Qualification: Candidate should have M.Sc. with B.Sc. (Hons.) in Physics/Applied Physics from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in the examinations. A candidate with a diploma/training in computer applications will be preferred.

Experience: Should have 01-02 years' practical experience in maintaining lab/relevant areas will be given preference.

Age Limit: Maximum 35 years.

4. Lab Officer (Pharmacy)

No. of required candidate: 01

Qualification: Bachelor's or Master's degree in Pharmacy/Biochemistry/Microbiology/Genetic Engineering & Biotechnology/related disciplines from a reputed University with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations. A candidate with a B. Pharm degree will be preferred.

Experience: Minimum 01-02 year(s) of practical experience in maintaining Pharmacy/Biochemistry/Chemistry lab equipment and in assisting lab experiments will be given preference.

Age Limit: Maximum 35 years.

5. Lab Officer (Genetic Engineering & Biotechnology)

No. of required candidate: 01

Qualification: Candidate should have Bachelor's or Master's degree in Genetic Engineering & Biotechnology/Microbiology/Biochemistry and Molecular Biology from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in all the examinations. The candidate must have hands on experience in agarose/acrylamide gel electrophoresis, DNA/RNA extraction, cell culture, aseptic technique, and basic laboratory equipment operation, and be familiar with polymerase chain reaction, protein extraction and purification. Knowledge on tissue culture, genetic engineering techniques, laboratory safety, maintenance of hazardous chemicals wastes will be considered as additional qualification.

Experience: 01-02 year(s) of practical experience in the relevant field.

Age Limit: Maximum 35 years.

6. Library Circulation Officer

No. of required candidate: 02

Qualification: The applicant should have MA/MSS with BA/BSS (Hons.) in Information Studies/Science and Library Management from a reputable university with at least 2nd Division/Class/CGPA-3 out of 5 or 2.5 out of 4 in the examinations. He/she should possess IT skills, knowledge of modern library software and metadata standards, good command in English, strong interpersonal relationship skills and should be available for shifting/roster duty and flexible to work in a variety of situations. Candidates with professional membership will be preferred.

Age Limit: Maximum 35 years.

Salary and benefits commensurate with qualification and experience.
Only short-listed candidates will be invited for the next selection process.

Please apply through East West University website link **jobs.ewubd.edu** or to the Chief of HR & Logistics, East West University, Plot: A/2, Jahurul Islam Avenue, Jahurul Islam City, Aftabnagar, Dhaka-1212.

Application Deadline: 24 March 2024